

2024학년도 2학기 학부 외국인 신입학 전형 모집요강

2024 Fall Semester
Guidelines for Undergraduate
International Admission

SEOUL HANYOUNG
UNIVERSITY



서울한영대학교
SEOUL HANYOUNG UNIVERSITY

1 Admission Timeline

| Procedure | 1st | 2nd | 3rd | Important Notes |
|--------------------------------------|------------------------------------|------------------------------------|------------------------------------|---|
| Application Period to | Mon, May 13 ~ Thu, May 23, 2024 | Mon, Jun 03 ~ Thu, Jul 04, 2024 | Mon, Jul 22 ~ Thu, Aug 01, 2024 | - On-site submission is given priority, but overseas applicants can submit by mail. - Application for admission can be submitted by email. |
| Submitting Documents | Fir, May 24, 2024 | Fir, Jul 05, 2024 | Fir, Aug 02, 2024 | |
| Evaluation by Department | Mon, May 27, 2024 | Mon, Jul 08, 2024 | Fir, Aug 09, 2024 | - Proceed if necessary after document review |
| Admission Decisions | Thu, May 30, 2024 | Thu, Jul 11, 2024 | Tue, Aug 13, 2024 | - Individual notification |
| Tuition Payment | Fir, May 31 ~ Fir, Jun 07, 2024 | Fir, Jul 12 ~ Fir, Jul 19, 2024 | Wed, Aug 14 ~ Mon, Aug 19, 2024 | - Kookmin Bank designated account |
| Issuance of Certificate of Admission | From Mon, Jun 10, 2024 | From Mon, Jul 10, 2024 | From Wed, Aug 21, 2024 | - Inquiries asking if the certificates can be issued faster cannot be answered. |

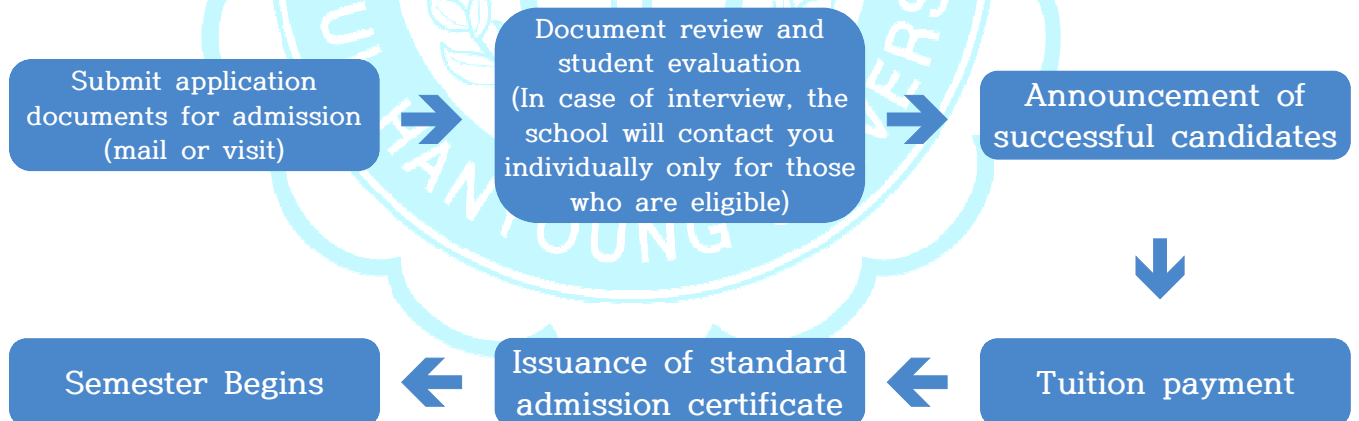
2 Application Procedure

How to apply

The application form and application documents are located in the data room on the website (<https://ili.shyu.ac.kr>). After completing the application (including payment of the application fee), please prepare all required documents and submit them in person or by mail within the document submission period.

Selection method

Based on transcripts, academic plans, and other reference documents submitted by applicants, applicants are selected after comprehensively evaluating academic achievement, academic ability, suitability for major, major-related activities, and language skills.



Notes for Application

1. To complete your application, you must pay the application fee when applying for admission.

After the application deadline, the application fee is non-refundable. (Based on Article 42-3 (Admission Application Fee) of the Enforcement Decree of the Higher Education Act)

2. If there are any problems with the application form, insufficient attached documents, or loss of contact, you may be excluded from the selection process. Any disadvantages resulting from this will be entirely your responsibility, and no objections can be raised in the future.
3. The application fee is 100,000 won (KRW).
4. The 3rd round of selection is only available to those residing in Korea.

③ Recruitment Departments

| College | Departments | Note |
|-----------------------|--|--|
| College of Humanities | Department of Theology | There is no limit to the number of people recruited. |
| | Department of Counseling | |
| | Psychology Childcare Department | |
| | Department of Social Welfare* | |
| | Department of Rehabilitation and Welfare | |

* The Department of Social Welfare operates a dedicated foreigners class (Korean language track, English track)

- The departments and number of students recruited may be subject to some changes due to university restructuring.
- The number of applicants is selected outside of the quota for each department, considering academic ability.
- Departments other than the Department of Social Welfare only recruit Korean language tracks.
- The Department of Social Welfare recruits students through the Korean language track and the English track.
- Majors marked with an asterisk (Social Welfare Department) are operated as a dedicated foreigners department.

Dedicated Foreigners Class

1. **(Department)** The Dedicated Foreigners Class operates only in the Department of Social Welfare.
2. **(Organization of the Dedicated Class)** The Dedicated Foreigners Class is divided into the Korean track and the English track.
 - a. All classes in the Korean track are conducted in Korean.
 - b. For the English track, classes are conducted in English.
3. **(Korean language education)** Freshman are required to take Korean language courses, including one year (two semesters) of intensive Korean language education.
4. **(Graduation)** For Dedicated Foreigners Class students, you must submit a transcript of TOPIK level 4 or higher to graduate. Students in the Korean track as well as the English track must submit Korean language scores.

4 Eligibility and Qualification

Common

1. **Nationality Requirement: Applicants and both of applicant's parents must be non-Korean citizens and must meet all the following conditions:**
 - a. Both the applicant and both of applicant's parents must have non-Korean citizenship prior to the applicant beginning high school/secondary school (or equivalent to the level of Korean high school). Applicants who acquired nationality other than Korean after the beginning of high school are not qualified to apply to the international admission.
 - b. If an applicant's parents abandoned (or lost) their Korean citizenship, the applicant must submit proof of denationalization (loss of nationality)
 - c. If the the applicant's legal support obligator is one of applicant's parents, only the nationality of the person liable for support shall be considered for the application qualification (However, it must be proved by government - issued document) In case of divorce of parents, please refer to the 'Eligibility for both Freshmen and Transfer students' listed below.

※ If the above does not apply. please contact us individually.
2. **Academic Requirements: Applicants must have completed or be expected to have completed secondary education prior to admission**

Academic Requirements (Korean Language Track)

1. A person who satisfies one of 'a~f' below
 - a. Those with a score of level 3 or higher on the Test of Proficiency in Korean (TOPIK) (Accepted until the expiration date indicated on the grade based on the final registration date)
 - b. Applicants who have completed intermediate level 1 or higher in Korean at Seoul Hanyoung University International Language Institution (recognized for 1 year after the end of the completion period based on the final registration date)
 - c. Applicants who have achieved a score higher than the standard score on the Seoul Hanyoung University self-examination
 - d. Those who have completed the intermediate course or higher at King Sejong Institute
 - e. Those who have completed level 3 or higher at a domestic language institute (those who have completed a language institute abroad must meet 'C')
 - f. Those who do not have Korean-related language proficiency level*
- * Students without Korean-related language proficiency are recommended to apply to the Department of Social Welfare (Foreigner Task Force)
- ※ University admission and visa issuance conditions may change depending on Korean national policy.

Department of Social Welfare Language Proficiency Requirements (Foreigner Task Force, English Track)

1. A person who satisfies one of 'a~c' below
 - a. Holders of certified English proficiency scores (TOEFL iBT 80, IELTS 5.5, NEW TEPS 327 or higher) (recognized until the expiration date indicated on the score based on the date of final registration)
 - b. Those who have attended a domestic language education center for more than 6 months and can submit official English proficiency scores within 1 year of admission
 - c. Students with nationality from countries where English is commonly used are exempt from submitting official English proficiency test scores.
- ※ University admission and visa issuance conditions may change depending on Korean national policy.

Only accredited primary, middle, high schools and international equivalent degrees can be accepted for admission - GEDs (General Equivalency Diploma), homeschooling, online education, lifelong learning and other certificates are not eligible for the international admission.

5 Required Documents

| No. | Documents | Format |
|-----|--|---|
| 1 | Application Form(Required) | University Prescribed Forms |
| 2 | Copy of the Applicant's Passport | University Prescribed Forms |
| 3 | Self-introduction and study plan (required) | University Prescribed Forms |
| 4 | Recommendation Letters(Optional) | University Prescribed Forms |
| 5 | Documents verifying the applicant's proficiency of the Korean or English Language(If applicable) | See Eligibility |
| 6 | An official document that shows the parent-child relationship(Required) | <ul style="list-style-type: none"> - Provide additional government-issued documents to verify a parent's divorce or death - Chinese applicants must submit a certificate of kinship and a notarized translation of the Hougubu - For countries that don't issue certificates of kinship, an official (notarized) document showing the parent's nationality, such as a birth certificate, is acceptable |
| 7 | A copy of both parents' passport(Required) | <ul style="list-style-type: none"> - If the parent doesn't have a passport, submit a copy of their national ID - National IDs issued in languages other than Korean or English require a notarized translation |
| 8 | Financial proof documents (required, bank balance certificate) | <ul style="list-style-type: none"> - Certificate of Deposit Balance in the amount of USD 20,000 - Certificates must be dated within 30 days of the start date of the application. - The applicant must be the sole financial guarantor, and only parents will be recognized as financial guarantors if necessary. - Copies of passbooks, transaction statements, and bank balance certificates for more than one account number cannot be submitted. - Foreigners residing in Korea must submit an original bank balance certificate issued by a domestic bank in their name. |
| 9 | Certificate of Graduation or Expected Graduation of High School(Required) | <p>[Applicants from ordinary high schools in China].</p> <ul style="list-style-type: none"> - Graduates of Chinese Ordinary High Schools: A copy of the Education Certification Report issued by the Chinese Ministry of Education and a copy of the diploma. - Graduates of general high schools in China: Translated and notarized original of graduation certificate - Submit a copy of the educational certification report (English) and diploma within the deadline after final acceptance (Standardized Entrance Permit cannot be issued if not submitted) |
| 10 | Transcripts of 3 years of high school (required) | <p>[Applicants from countries other than China]</p> <ul style="list-style-type: none"> - Graduates: Translated and notarized original of graduation certificate - Expected graduates: Translated and notarized original copy of graduation certificate - If the successful applicant does not submit the consular confirmation or apostille certified translation of the final graduation certificate within the submission deadline, the standardized entry permit will not be issued and the admission may be canceled. |
| 11 | Copy of alien registration card (applicable person) | |
| 12 | Transcripts and attendance records from the Korean Language Program(If available) | |

6 How to submit documents

Notes on submitting documents

1. All documents must be submitted during the document submission period and no additional documents may be submitted after the document submission period. (Except for graduates who have not yet received their graduation certificates and submit them before admission.)
2. Documents not written in Korean or English must be accompanied by a notarized English translation.
3. We will not notify you individually whether your documents have been received or not. If all documents are not submitted within the submission period, your application may be rejected due to insufficient qualifications.
4. All documents must be submitted in A4 size, and in particular, it is prohibited to arbitrarily cut passport copies to passport size and submit them.
5. The applicant's passport must be a passport with sufficient validity at the time of admission, and the applicant is responsible for any disadvantages such as visa delays due to passport changes (extensions), etc.

Key points about issuing notarized and consular certificates and apostille documents

1. All documents must be translated and notarized by the consulate of the country where the document was issued or the consulate of the Korean Embassy. Consular certifications or apostille documents from other countries are not recognized.
2. Documents that are not in Korean or English must be translated into English and notarized, and the original document must be notarized in the country where the document was issued.
3. Documents that are not specified as copies must be submitted as originals. If a document cannot be reissued or a copy is unavoidable, a notarized copy of the document must be submitted.
4. Please review notarized translations before submitting them. If your name, gender, etc. are spelled differently on official documents such as a passport due to a translator's mistake, this may also be grounds for disqualification.
5. If your name is different on the document, you must prove that you are the same person with a document issued by a government agency in your country of origin.

7 Note to applicants

Notes on submitting documents

1. If the information provided in the application is not true, the applicant is responsible for any disadvantages caused by errors or omissions.
2. If facts related to ineligibility for admission and falsification, forgery, or other irregularities in the submitted documents are confirmed, admission may be canceled even after admission.
3. Changes and cancellation of the application form and refund of the application fee are not possible after the application is completed, and the submitted documents will not be returned.
4. Applicants must provide an accurate email address and phone number where the university can contact them at the time of application, and are responsible for any disadvantages arising from failure to contact them (email, phone, etc.).
5. If your contact information changes during the test period and you do not report it to the university, you are solely responsible for any disadvantages that may occur due to loss of contact.
6. The scores and evaluation contents will not be disclosed.
7. Applicants who are found to have falsified documents, forged documents, submitted false certificates, etc. through a separate inquiry process, and those who are not qualified to apply, such as those who are not allowed to issue a visa by the immigration office, will be rejected, and even after admission is granted, admission will be canceled (if admission is canceled after the start of the course, tuition may not be fully refunded).

Notes for successful applicants

1. Registration Notes
 - A. Those who are admitted to the university must pay the enrollment fee to the designated bank within the designated enrollment period, and those who do not pay within the period will be deemed to have abandoned their enrollment.
 - B. Overseas remitters must pay the amount including the international remittance fee.
2. International Student Health Insurance
 - A. As of March 2021, international students will be enrolled as local members of the National Health Insurance program like other foreigners.
 - B. It is recommended that you obtain private insurance (travel insurance or private international student insurance) to cover the parts not covered by the National Health Insurance.
3. If you do not follow the selection procedure prescribed by the university or cannot proceed with the selection process due to insufficient documents, you will be rejected, and if you are not allowed to obtain a visa from the Korean government, your admission will be canceled.

8 Scholarships

Freshmen

| Separation | Scholarship payout ratio | Remarks |
|----------------|--------------------------|---------------------------|
| Korean Tracks | 100 % | TOPIK 6 |
| | 80 % | TOPIK 5 |
| | 50 % | TOPIK 4 |
| | 25 % | TOPIK 3 |
| English Tracks | 80 % | IELTS 8.0 / TOEFL iBT 112 |
| | 50 % | IELTS 6.5 / TOEFL iBT 100 |
| | 25 % | IELTS 5.5 / TOEFL iBT 80 |

※ Freshmen are awarded these scholarships after admission.

Current students

| Separation | Scholarship payout ratio | Remarks |
|----------------|--------------------------|---|
| Korean Tracks | 100 % | TOPIK level 6 with a 3.0 or better in the previous semester |
| | 80 % | TOPIK level 5 with a 3.0 or higher in the previous semester |
| | 25 % | Prior semester GPA of 3.0 or higher |
| | 300,000원 | Prior semester GPA of 2.0 or higher |
| English Tracks | 80 % | IELTS Scores 8.0with a 3.0 or better in the previous semester |
| | 50 % | IELTS Scores 6.5with a 3.0 or better in the previous semester |
| | 25 % | Prior semester GPA of 3.0 or higher |
| | 300,000원 | Prior semester GPA of 2.0 or higher |

9 Tuition information

Freshmen : 3,793,000원

0 Notes

Guide to English-speaking countries

Africa – Botswana, Cameroon, Ethiopia, Eritrea, The Gambia, Ghana, Kenya, Lesotho, Liberia, Malawi, Mauritius, Namibia, Nigeria, Rwanda, Seychelles, Sierra Leone, South Africa, South Sudan, Sudan, Swaziland, Tanzania, Uganda, Zambia, Zimbabwe

Asia – Brunei, Hong Kong, India, Malaysia, Pakistan, Philippines, Singapore

Australia/ Oceania – Australia, Fiji, Kiribati, Marshall Islands, Federated States of Micronesia, Nauru, New Zealand, Palau, Papua New Guinea, Samoa, Solomon Islands, Tonga, Tuvalu, Vanuatu

Europe – Ireland, Malta, United Kingdom

Americas – Antigua and Barbuda, The Bahamas, Barbados, Belize, Canada, Dominica, Grenada, Guyana, Jamaica, Saint Kitts and Nevis, Saint Lucia, Saint Vincent and the Grenadines, Trinidad and Tobago, United States

Contact Admissions

- ① Email admissions@shyu.ac.kr
- ② Phone ■ When calling in Korea : 02-2669-2370
 ■ When calling from abroad : 82-2-2669-2370
- ③ Fax ■ When calling in Korea : 02-2669-2403
 ■ When calling from abroad : 82-2-2669-2403

Submit documents

290-42, Gyeongin-ro, Guro-gu, Seoul, Korea

Visit a school

Get off at Gaebong Station on Seoul Subway Line 1

Gaebong Station(Seoul Han Young University) → Exit 2 → 10 minute walk

International Student Profile

(외국인전형 입학 지원서)

I. 인적사항(Personal Information)

1. 이름(Name in Full) :
2. 출생국(Country of Birth) :
3. 국적(Citizenship) 본인 :

부 : 모 :

4. 성별(Sex) : () 남(Male) () 여(Female)

5. 생년월일(Date of Birth) :

6. 주소(Mailing Address) :

전화(Tel) : 휴대폰(Cellphone) :

E-mail(E-mail Address) :

7. 여권번호(Passport No.) :

8. 비상연락망(Guardians)

국내(in Korea) :

본국(home Country) :

사 진
Photo

II. 최종학력 (Education - Final degree):

기간(Dates)(from~to~) 학교명(Institutions) 전공(Major) 학위(Degree or Diploma)

III. 수학계획(Study Plan)

1. 입학할 희망하는 학년에 V 표할 것 (Grade to the you wish to enter)

() 1학년(freshman) () 2학년(Sophomore)() 3학년(Junior) () 4학년(Senior)

2. 전공(Major Sought):

년 월 일

서울한영대학교 총장 귀하

Self-Introduction & Statement of purpose
(자기소개서 및 학업계획서)

| | | | | |
|-----|---------------------|--|-----------------------|--|
| 지원자 | 성명 Name | | 지원학과 Major Sought | |
| | 여권번호 Passport No | | 생년월일 Date of Birth | |



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